

ANGUS COMMUNITY PLANNING PARTNERSHIP

TERMS OF REFERENCE

NAME

The Partnership shall be known as the Angus Community Planning Partnership.

OBJECTIVES

The Partnership shall:

1. Ensure arrangements are in place which assist the process of joint working with regard to the principles and themes set out in the Angus Community Plan and the Single Outcome Agreement.
2. Ensure that arrangements are in place, which allows the desires and aspirations of the people of Angus to be reflected in local community planning, within a framework of sustainable development.
3. Support community planning both locally and at an Angus level (financially and “in kind”).
4. Monitor and review the implementation of all joint strategies or action plans that impact on the vision and proposals set out in the Angus Community Plan and Single Outcome Agreement for Angus with individual representatives reporting back to their parent bodies as appropriate.
5. Make recommendations to each partner agency regarding ways in which these agencies can improve the co-ordination and effectiveness of services.

MEMBERS

The Partnership Members shall be:

Angus Council
Tayside Police
NHS Tayside
Scottish Enterprise
Angus College
Angus Association of Voluntary Organisations
Tayside Fire & Rescue
Volunteer Centre Angus
Tayside Community Justice Authority
Skills Development Scotland

CHAIRMAN AND SECRETARIAL SUPPORT

The Leader of Angus Council shall chair the Partnership, and Angus Council will also provide secretariat support.

COMMITMENT TO PARTNERSHIP

All members of the Partnership will seek to achieve the collective objective by means of open, effective and efficient partnership work.

Financial Officer

Angus Council's Head of Finance will arrange for a discrete coding configuration for all community planning expenditure which will enable statements for the financial affairs to be prepared and payments made via the Council's bank account. The discrete coding configuration will be established within the Council's Integra financial ledger system and the Head of Finance will provide information on request to all parties of this agreement.

Financial Statements

The financial year of the Partnership shall end on 31 March. Such accounts and books as are necessary shall be kept to show the financial affairs and intromissions of the Partnership as aforesaid. Financial Statements shall be submitted to the Partners by the Treasurer with a report thereon.

Committees

The Partnership may appoint Committees consisting of such member or members of their body, as they think fit. Any committee so formed shall, in the exercise of the power so delegated, conform to any regulations or rules that may be imposed upon it by the Partnership.

DISPUTE RESOLUTION

In the event of a dispute, the partnership should seek to resolve this amongst members in the first instance. Where this is not possible, a report prepared by the Community Planning Manager, detailing the whole position, should be considered by partner's relevant boards and or committee's. In the event that a resolution is not found, a final decision will be made by Angus Council, as the body responsible for leading the community planning process.

ALTERATION TO TERMS OF REFERENCE

The Terms of Reference may be altered by agreement of all parties at a meeting called for the purpose on giving 14 days notice. Any alteration, modification or addition must be approved by a majority of not less than two-thirds of the members.

DISSOLUTION

In the event of the members of the Partnership wishing to terminate this agreement, the consent of not less than two-thirds of the members present at a meeting called for that purpose, having given 14 day's notice, must be given. If there remains after satisfaction of all debts and liabilities any property whatsoever shall be paid to or distributed equally amongst the members.

April 2009