

ANGUS ALCOHOL AND DRUGS PARTNERSHIP
Minute of Meeting
Wednesday 19 August 2009
Room B, St Margaret's House, Orchardbank Business Park, Forfar

PRESENT

Robert Peat, Director, Angus Council Social Work and Health
Hazel Robertson, Principal Planning Officer, Social Work & Health
Thane Lawrie, Senior Planning Officer, Angus ADP
Susan Reid, Operations Manager, The WEB Project
Chris Johnston, Tayside Criminal Justice Authority
Murdo Mathers, Barnardo's Hopscotch
Andy Hermiston, Tayside Fire and Rescue
Fraser Munro, Scottish Prison Service
Neil Fraser, Strategy & Performance Manager, NHS Tayside
Ian Taylor, Tayside Substance Misuse Service, NHS Tayside
Paul Ballard, Public Health, NHS Tayside
Ian Fisk, Assistant Principal Officer, Social Work & Health
Danny Webster, Education, Angus Council
Johanna Hutcheon, Administrative Assistant, Angus ADP

APOLOGIES

Alan Campbell, Chief Superintendent, Tayside Police
Susan Wilson, General Manager, CHP
Shirish Patel, Senior Development Officer, Neighbourhood Services

IN ATTENDANCE

Ewen West, Superintendent, Tayside Police
Marjut Kossonen

Action

1. WELCOME & APOLOGIES

Robert welcomed everyone to the meeting and, in particular, Ewen West who was attending for Alan Campbell, Andy Hermiston and Marjut Kossonen. The apologies were noted as above.

EVALUATION OF GIRFEC AND CAPSM – Dr Marjut Kossonen

Marjut Kossonen delivered a presentation outlining the research she is undertaking into the evaluation of GIRFEC and CAPSM. The presentation was both informative and helpful within the policy context.

2. NOTE OF MEETING OF 22 MAY 2009

It was noted that Drug in the title of the group should be changed to Drugs.

The minute was agreed as a true and accurate record.

3. MATTERS ARISING

Delivery Arrangements

The Scottish Drug Recovery Consortium is taking place on 26 August. Johanna will forward an email received by Robert to the group. To date, only Steven Dalton has been announced as a National Support Officer. **JH**

Community Justice Authority Annual Report

This report has now been published. CJA are in the process of sending this out electronically. The report is also available on their website.

Kirriemuir Carers and Users Forum

Thane advised that he was taking this forward and had arranged a meeting with the GP Becky Forrester. Robert advised that he had seen the branding that the group were using and felt that it was potentially offensive and suggested that the partnership's Health colleagues may want to discuss this with Dr Forrester. It was agreed that Thane would discuss the branding at his meeting with Dr Forrester. **TL**

4. TAYSIDE ADP CHAIRS DISCUSSIONS

Tayside Co-ordination Group

Robert and Neil met with Brian Kidd and the Chair of Perth and Kinross ADP. Discussions took place around creating a Tayside Co-ordination Group. This would be a small group of people made up of the Tayside Chairs, Bill Harkins, Tayside Police, the Chair of the Health Advisory Forum (HAF), Neil Fraser and representatives from Criminal Justice and Community Justice Authority. The remit of the group would be to look at issues affecting Tayside such as funding, commissioning, sharing of good practice etc. Robert stressed that this group would not be a Tayside ADP.

To progress this, each of the ADPs will put this proposal forward to their Community Planning Partnerships (CPP) for approval.

Fraser Munro advised that it was likely that the Scottish Prison Service (SPS) would like to be represented on this group. Robert suggested that this link could be met through the Community Justice Authority.

Focus on Drugs

Following on from the success of Focus on Alcohol, the Police were keen to establish a Focus on Drugs. Robert advised that he met with Bill Harkins and that they are to meet again to discuss further. This may be taken across Tayside with the three areas looking at mapping the potential remit and scope of such a project.

RP

5. AUDIT SCOTLAND REPORT – SELF EVALUATION

Thane advised that he and Neil had completed the self-assessment checklist separately to evaluate the ADP. Thane advised that this was a starting point and that the audit identified areas where action was needed and would be built into the strategy. The group were asked to look at the audit and forward any comments to Thane within two weeks. He advised that other agencies can use this tool to assess themselves. Johanna will email a copy to the group.

ALL

JH

6. OUTCOMES DELIVERY PLAN

The ADP presented the Implementation Group with an outline on how we will deliver the agreed outcomes, this was well received. The ADP will report again in January and will feedback on the progress of the outcomes to date. Evidence will be required from all the partners on the actions outlined in the delivery plan to demonstrate the progress. The delivery plan should be read in conjunction with the Local Outcome Targets (LOT).

Social Work's Alcohol, Drugs and Blood Borne Viruses team will be piloting a tool, which will be used with individuals and will allow the gathering of trend information. This will be collated by the ADP through an outcomes template. The tool is a reporting grid which was created and used by Dundee and will be familiar to some of the partners. The group were encouraged to take some time to look at the tool in line with their own service.

Thane and Johanna are to meet with Isobel Valentine, Dundee ADP, to see how Dundee are recording and collating the information they are receiving from their services.

TL/JH

7. HEAT TARGET/WAITING TIMES

The group was advised that the new HEAT target for drug treatment

waiting times was aiming to get from referral to treatment within three weeks by the beginning of 2012. The group were advised that HEAT targets affected all services delivering drug treatment programmes and not just the NHS.

Thane advised that a lot of discussion had taken place at the Drug and Alcohol Accountable group meetings about HEAT targets and that they were considering creating a working group to look at this.

Chris advised that the CJA was in the process of writing the 2010/11 plan and asked how waiting times would affect offenders.

It was suggested that it might be beneficial to create a Tayside group to look at HEAT targets. The group would need to be scoped out and once the target was announced, local performance, management and improvement could be dealt with by the Accountable group.

8. ALCOHOL AND DRUGS FUNDING UPDATES

9. FINANCE AND BUDGET ISSUES

Agenda items 8 and 9 were discussed together.

Neil tabled a finance update paper and advised that there were no immediate concerns about the budget. The group was advised that services receiving funding from the ADP will be reviewed under the Single Outcome Agreement and will need to evidence their work in order to receive continued financial support.

Neil also advised the group that ring fenced money is never uplifted. The same amount is received each year and he normally tries to build in a contingency for inflationary purposes.

Focus on Alcohol submitted a proposal for funding from the prevention monies amounting to £29,695. In addition to this, it was advised that an additional £5k would be required. Neil advised that initially a project budget was agreed but not an operational one. The money that FOA has bid for is non-recurring but it was clear that some sort of budget was required in order to deliver the projects within the Stage 3 plans. The group looked at the proposal and discussion took place around some of the plans as follows:

- Alcohol Media Literacy Programme – Neil advised that Health Scotland was not without money and that they should be pursued for the funding originally agreed. Ewen is to make Alan Campbell aware of this. It was suggested investigating whether

EW

this programme complied with the Curriculum for Excellence and if not maybe it was not worth pursuing. Discussion took place around more early intervention work as most of the work of FOA appeared to centre on adolescent projects.

- Lunan Bay – the development of youth work at Lunan Bay was questioned. Of the agencies present, no one knew of any issues at Lunan Bay.
- Bottle Collars – it was suggested getting Tesco to fund this.

The ADP agreed to allocate an operational budget on an annual basis to Focus on Alcohol Angus. The FoAA Board would be responsible for prioritising the work within that budget. It was also clarified that this was a partnership project and that agencies should be putting money forward as well and that it was up to these agencies to identify the need for the work. Eileen McArthur's role is to manage the projects that the agencies come up with.

10. SHORT-TERM PRISONER SUBSTANCE MISUSE PROTOCOL

A protocol to standardise the support of substance misusers both in and out of prison has been developed by Perth ADP. John Gilruth is looking for the protocol to be signed off and implemented by the Tayside ADPs.

Health have indicated that they want and indeed need to be part of this but at present do not have the resource to deal with the potential demand. Discussion took place around the ability to go ahead without full involvement from all partners. Chris advised that he was attending the Through Care Network meeting on Friday which John Gilruth chairs and would be able to raise the ADP's concerns.

CJ

The group agreed that, in principle, this is something the ADP would want to support and welcomed the initiative. It was agreed that Thane would respond to John Gilruth and advise that Angus was not in a position to sign the protocol off at the moment and would welcome the outcome of a pilot.

TL

11. DRUG AND ALCOHOL ACCOUNTABLE GROUP UPDATE

Sub Group Activities

Thane advised that he had arranged a meeting of the Training Sub Group, which will take place in October. The document guiding the work of the group will be the Workforce Development Strategy.

Non-fatal Overdoses

Peter McAuley has been involved in discussions around putting a

robust process in place whereby when a non-fatal overdose happens, the name of the person involved is passed to the Alcohol, Drugs and Blood Borne Viruses Team. If the person was open to services a programme of recovery would be put into place, if not, the team would send out an appointment to the individual with a telephone number to cancel if they did not wish to attend. Tayside Drug Related Deaths Group is looking at developing a protocol. However, there are concerns around data protection and the sharing of personal information.

12. ADP/CPC GROUP UPDATE

Hazel advised that a repeat of the 2006 survey of children known to services where there is parental substance misuse will take place between October and December. There had been some confusion during the last survey over whose name should be recorded. This time clear guidance will be issued to ensure that it is the parent's initials that are recorded. **ALL**

Hazel advised those that managed front line services to brief their own staff in advance. Full guidance will be sent out in good time to ensure this is filtered down to the appropriate people.

13. FOCUS ON ALCOHOL PROJECT BOARD UPDATE

Ewen gave an update on behalf of Alan Campbell. He advised of the following:

- Best Bar None Launch – 14 premises signed up on the day, which represented 100% of the licensees who attended. The aim is to secure 40 premises for the scheme. Work to sign up premises continues until September 7.
- Stage 3 Plans continue to be developed in terms of community engagement and participation in the development of Local Community Plans.
- Further work is being developed in conjunction with the Community Safety Tactical Group.
- Tayside work is now completed and the reports are available for viewing. Perth and Kinross are actively looking at how to set up a Focus on Alcohol project but progress is slower in Dundee due to staffing issues.
- FoAA will be linking into the new Community Task Force in Montrose and Brechin.
- Plans for the National Alcohol Awareness week are developing with partners and a week's programme of activity is being devised.
- The FoAA Project is featuring prominently in the forthcoming

“Community Engagement and Action Around Alcohol Issues” being led by Alcohol Focus Scotland. This is being held on 8 December in the Raddison Hotel, Glasgow.

Ewen also advised that from May to date there have been two drug related deaths, one male and one female. With regard to trends, heroin is still the most prevalent drug with cocaine continuing to be an emerging issue. Reports continue to be received of needle finds in Arbroath and Montrose.

14. VOLUNTARY SECTOR ISSUES

A date has been set for Thane to meet with a number of the voluntary sector representatives.

15. DRAFT STRATEGY UPDATE

Thane advised that the strategy has now been drafted. The Reference Forum is taking place tomorrow (20 August) where the strategy will be discussed. Following on from that, comments received will be incorporated and then the strategy will be taken to the Accountable Group and the ADP with sign off proposed for November.

16. COMMUNICATIONS

Johanna tabled a paper detailing relevant documents that had been published since the beginning of the year.

17. AOCB

Time Tay Change

The contract with SAMH is due to end on 31 October and will not be renewed. Current work will be taken back into TDPS. TDPS will be recruiting additional staff to cope with the increased workload. Ian Taylor advised that by the next ADP he will have a proposed structure.

Tayside Drug Related Deaths

Thane advised that there had been nine drug related deaths this year to date, which is an increase on the same period last year. Dr Kirsty Licence is issuing a collective response in case on any negative press.

Members Moving On

A number of the partnership members advised that this would be their last meeting. Fraser Munro advised that he will no longer be the representative for SPS. Danny Webster is taking up a post with

Dundee City Council as a Quality Improvement Officer and, due to a restructuring within Social Work, Iain Fisk will no longer sit on the ADP. Robert took the opportunity to thank everyone for their contribution and support and wished them well. It was also noted that Hazel would be taking on the role of Service Manager of the Intake Team but would still play an active role with the ADP.

18. DATE OF NEXT MEETING

Wednesday 25 November at 2.00pm in Room A, St Margaret's House, Orchardbank Business Park, Forfar