

**NOTE OF MEETING OF
ANGUS ECONOMIC DEVELOPMENT PARTNERSHIP
17.03.10**

PRESENT

David Valentine (Chair)	Economic Development and ECP
Neil Prentice	Economic Development and ECP
Richard Pinn	Visit Scotland
Michael Cairns	TACTRAN
Jacqui McNeill	Corporate Planning
Anne Mollison	Corporate Planning
Shona Weir	Skills Development Scotland
Alex Dalrymple	Scottish Enterprise
Craig Bartholomew	AAVO
Tom Black	Angus College
Fiona Cameron	Economic Development and ECP

		ACTION
1.	APOLOGIES	
1.1	Apologies were received from Mai Hearne, Peter Donald, Susan Wilson, Charles Goodall and Councillor David May.	
2	MINUTES OF PREVIOUS MEETING AND MATTERS ARISING	
2.1	The minute of the last meeting had not been distributed at this time.	
3.	SINGLE OUTCOME AGREEMENT IMPLEMENTATION GROUP	
3.1	As part of the Single Outcome Agreement (SOA) each Community Planning thematic group is required to report progress back to the SOA Implementation Group (SOAIG). In December DV and NP met with the SOAIG to update them on the AEDP progress against agreed outcomes and indicators.	
3.2	NP reported that their presentation was warmly received by the SOAIG and that the group offered additional areas where they felt that the AEDP could offer added value to help address local issues. These areas were:	
3.3	Workforce planning – to work with NHS in addressing potential skills shortages that the sector will face in Angus over the next 5 years i.e. from a workforce of 2,500, 50% of staff are expected to retire across a wide range of skilled and non-skilled health professions.	
3.4	Economic Recovery – DV was asked to produce an economic recovery plan on behalf of the Community Planning Partnership. This is currently in draft format and will be sent out for comment and additional information from partners shortly.	
3.5	The construction sector – the SOAIG felt that there could be greater consultation with the construction sector in Angus and that there was concern regarding what they perceived as lack of contact.	

3.6	DV thanked partners for any additional information that they had fed into this presentation and in particular AD for sharing information from SE regarding their growth companies.	
3.7	<p><u>Reporting calendar</u> This was circulated for information, outlining the key reporting dates that the AEDP are required to meet.</p>	
4	SINGLE OUTCOME AGREEMENT	
4.1	<p>AM led discussions around the need for partners to finalise the AEDP outcomes and indicators in the SOA and the Action Plan for the Partnership.</p> <p>4.2 Copies of both were distributed and partners were asked to consider if they were still able to report against the outcomes detailed in the document and did they feel that these were relevant. A brief discussion followed regarding a few of the indicators that were thought not to add value, and it was agreed those below are to be removed. However, as this was only used to stimulate discussion, partners were asked to feedback to FC regarding any additional indicators that they feel should be removed by 3 May 2010.</p> <p>4.3 Presently those to be removed are:</p> <ul style="list-style-type: none"> • <i>No's of Angus companies obtaining Reputable Traders status</i> • <i>No's applying for self employment subsidy</i> • <i>Procurement indicator (not established)</i> • <i>Number of successful applications by Angus groups to Visit Scotland's Growth Fund</i> • <i>Carnoustie Golf Resort (visitor numbers)</i> <p>4.4 <u>Community Planning Partnership (CPP) – planning day</u> Feedback regarding a CPP planning day that had taken place on 12 March was given by NP.</p> <p>4.5 At this event Community Planning Partners met to discuss the way forward for the CPP in Angus. Following on from a number of presentations, partners attended 2 workshops over the course of the day and were asked to give consideration to the following:</p> <p>4.6 Workshop 1</p> <p>1. Were the current priorities of the Partnership (set 5 years ago) still relevant:</p> <p>Business growth; changing demographics; the sustainability of the environment, the economy and communities; the county's young people; the impact alcohol has on our lives, businesses and communities and; community engagement</p>	ALL

4.7	<p>2. Should the vision for Angus be revisited:</p> <p>“Our Vision is for Angus to be a place where a first class quality of life all for all can be enjoyed, in vibrant towns and pleasant villages, set in attractive and productive countryside. A dynamic and outward looking area, contributing to the culture, environment and economy of Scotland”.</p> <p>Workshop 2</p> <ol style="list-style-type: none"> 1. Are we effective in measuring outcomes and are we using the correct measures. 2. If partners considered that there were too many thematic groups (8) what would they consider to be a new structure for Community Planning in Angus. 	
4.8	Feedback from the day is expected over the next couple of weeks.	
5.	ANGUS EMPLOYABILITY PARTNERSHIP UPDATE	
5.1	FC reported that the first meeting of the Angus Employability Partnership had been held on 15 January.	
5.2	At this meeting the Partnership considered its role and remit and agreed that 4 sub groups be formed to take forward their key priorities. These groups are: Funding; Management Information Systems; Marketing and Employer Engagement.	
5.3	To date all 4 sub groups have met and started to develop key areas e.g. procurement of a management information system; development of an Angus Employability brand and an employer engagement information pack.	
5.4	DV also informed the group that the post of Employability Coordinator in Economic Development was currently being advertised. This post will help assist the work of the Partnership and in particular the procurement of the management information system.	
6.	ANGUS SOCIAL ENTERPRISE PARTNERSHIP UPDATE	
6.1	<p>Still in his first year as Social Enterprise Officer for AAVO, Craig outlined the main activities that he has undertaken to assist social enterprises in Angus. His main focus has been:</p> <ul style="list-style-type: none"> • To raise the profile of the sector • Develop a website (www.socialenterpriseangus.co.uk) • Establish the Social Enterprise Network Group • Develop events and procurement opportunities for the sector <p>CB also informed the group of a procurement event that is to</p>	

	take place in Angus on the 19 th April. This event is offered by Economic Development as part of their membership of the Supplier Development Programme.	
7.	TOURISM UPDATE	
7.1	RP informed the group of a recent visit by their current Chief Executive Peter Lederer to Tayside. Whilst touring the area Peter was given the opportunity to hear from a number of key strategic partners regarding their concerns and aspirations for the sector. The shared view that the current economic climate may encourage a number of agencies to explore new ways of working was also expressed.	
7.2	RP also mentioned a number of grants that are now available to develop tourism projects and the launch of a 'food provenance kit' that was of interest to the group.	
7.3	DV added that he and Robin Presswood from Fife Council are to be representing SLAED (Scottish Local Authority Economic Development – Tourism Group) in a meeting with Scottish Government, Scottish Enterprise and Visit Scotland. This meeting is hoped to develop a concordat between all of the parties mentioned above and to develop new ways of working.	
7.4	DV also referred to the sectoral engagement in Angus that was taking place. To date there has been a number of groups formed to develop their own sectors that are not constrained by their geographies in the county. E.g. Outdoor Angus; Angus Craft Association and Ancestral Tourism. In order to meet the full potential of these groups and others, DV is keen to engage with Dundee to develop a suite of projects.	
8	ANGUS ECONOMIC DIGEST	
8.1	A copy of the draft 'Angus Economic Digest' was circulated. Produced by Economic Development, it was agreed that this document would be sent electronically to all partners and that any comments regarding its content would be welcomed by NP or FC by April 14 2010.	ALL
8.2	Due to the Digest being produced biennially and the wealth of information contained within the document, it was thought that there may be merit in producing an economic bulletin to further complement this piece of work. Timescales and format for this bulletin are to be examined and reported back at the next meeting.	FC
9.	FOOD AND DRINK	
9.1	DV circulated a paper (Angus Food and Drink Initiative) outlining the importance of the Food and Drink sector in Angus. From initial consultations that had taken place with 15 stakeholders, there would appear to be an appetite in developing a Food & Drink Partnership. This group would develop many of the recommended work streams outlined in the enclosed paper e.g. skills development; innovation and funding opportunities.	

9.2	DV proposed that Craig Lafferty (Economic Development) would contact partners with further detail and request membership from those interested.	DV/CL												
10	RENEWABLES													
10.1	With the recent announcement of 3 zones being licensed off the coast of Scotland for offshore wind farming, there is great potential for the East Coast to develop an attractive proposition for inward investment into the area. (The potential of an East Cost Alliance is therefore being explored).													
10.2	Within Angus there is also the potential to act as a base for servicing offshore technologies in Montrose. A study is currently being commissioned which, as part of developing a Master Plan for the area, will investigate this potential.													
11	TACTRAN (Tayside and Central Scotland Transport Partnership)													
11.1	MC outlined the work of TACTRAN. TACTRAN is a statutory body, established under Transport (Scotland) Act 2005. The Partnership includes Angus, Dundee City, Perth & Kinross and Stirling Council areas. It has 10 board members that include elected member representation.													
11.2	Its role is to bring together the local authorities and other key regional stakeholders, to take a strategic approach to transport in the region. The Partnership's immediate priority is to create a Regional Transport Strategy, which sets out a Vision and Objectives for transport across the region for the next 10 – 15 years.													
11.3	MC circulated a number of maps that they can produce to help identify travel times and alternative methods of transport within geographies as low as postcode or census level. The group were particularly interested in the capability of this software, as it could be used to identify a number of different things e.g. how many JSA claimants were within 30 minutes from a jobcentre in Angus (73%).													
12	ROUND TABLE & AOCB													
12.1	There were no additional comments that partners wished to discuss under this agenda item.													
13	DATE OF NEXT MEETING													
13.1	<p><u>ALL BOOKED FOR COUNTY BUILDINGS, FORFAR</u></p> <table> <tr> <td>Wednesday</td> <td>2 June</td> <td>10am -12.30pm</td> </tr> <tr> <td>Friday</td> <td>10 September</td> <td>10am -12.30pm</td> </tr> <tr> <td>Friday</td> <td>12 November</td> <td>10am -12.30pm</td> </tr> <tr> <td>Friday</td> <td>21 January (2011)</td> <td>10am -12.30pm</td> </tr> </table>	Wednesday	2 June	10am -12.30pm	Friday	10 September	10am -12.30pm	Friday	12 November	10am -12.30pm	Friday	21 January (2011)	10am -12.30pm	
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Papers attached:

- Reporting calendar (for information)
- SOA – Outcomes and Indicators paper (for comment by 3 May)
- SOA – Action Plan (for comment by 3 May)
- Angus Employability Partnership summary document (for information)
- Food and Drink Initiative paper (for review)
- Draft Economic Digest (for comment by 14 April)