

**Community Care and Health Executive Group
Minute of meeting held on
Friday 30 October 2009
Room B, St Margaret's House, Forfar
9.00am**

Present

Susan Wilson	General Manager, Angus CHP
Robert Peat	Director, Social Work and Health
Phillip Gillespie	Principal Planning Officer, Social Work and Health
Alan McKeown	Head of Housing
Les Hutchinson	Senior Manager, Social Work and Health

In attendance

Anne Mollison

Action

1. Note of meeting 9 October 2009

This was agreed for accuracy

2. Matters arising

Learning Disability/SWIA Inspection

Robert advised that the initial scrutiny level assessment for Angus Council Social Work and Health has been assigned a provisional assessment of level two by SWIA. This equates as low risk, good performance and good improvement. The assessment is provisional pending stage three of the process which involves SWIA discussing this with other scrutiny bodies as part of the shared risk assessment process.

Mental Health HEAT Target – Anti-Depressant Medication

Susan advised the CCHEG that the focus of this target will change from the annual rate of increase of defined daily dose per capita of anti-depressant medication to a focus on therapeutic interventions. This will be incorporated in the Adult Mental Health performance framework.

SW

Business Support Unit

Susan outlined proposals for the development of a business support unit within NHS Tayside. This was discussed in relation to the review of the JSSU and the issue of collecting and analysing performance information. Susan has set up a meeting with Carrie Marr who is leading on this agenda. Phillip will attend on behalf of Les and Anne Mollison is to attend to establish links with the business support unit and the single outcome agreement.

SW

3. Reports from the accountable groups

Blood Borne Virus

Peter McAuley summarised the progress report from the BBV Planning Group.

Key issues include:

- **Prevention sub group**

An NHS Tayside intranet website has been developed to provide staff with information, online leaflets and training resources around blood borne virus. External access for partner agencies will be launched in November 2009. A public website is also under development to raise awareness around BBV. The expected launch date is February 2009.

- **Hepatitis sub group**

Two new HCV workers are in post and are based at Ninewells hospital. The HCV workers recently completed a blood spot testing process in Dundee targeting intravenous drug users. This work was conducted in partnership with TSMS and the voluntary sector. Early indications highlight 34% of those tested positive for HCV. A discussion ensued around this percentage and the associated issues.

- A patient and community forum has been developed as a sub group within the blood borne virus managed care network. The group meets on a 6 weekly basis and is currently developing an action plan to ensure user involvement in future service development.

- NHS Tayside HCV treatment services and HMP Perth and HMP open estates Noranside and Castle Huntly have developed a partnership agreement to promote preventive testing and treatment and care of prisoners at risk or diagnosed with BBV. A discussion took place in relation to the extent of partnership involvement in this work.

- **Actions**

Susan to write to Ann Eriksen to establish if closer links could be made with the health improvement plan. Susan will also clarify with Ann whether there are plans to extend the pathway to incorporate a more integrated approach.

SW

Phillip to write to Ann Eriksen and Anne Mollison with the view of establishing links between the BBV managed care network and the single outcome agreement.

PG

Housing

Alan McKeown summarised the progress report from the local housing strategy.

Key issues include:

- The evidence base for the local housing strategy has been derived from the housing need and demand assessment. Alan detailed the methodology to this work and outlined the priority areas in relation to current housing need Angus.
- Agreement has been reached to extend the application of the Matrix to the care and repair service. This will ensure that resources set out in the service level agreement are targeted to prioritise assessed need.
- Work has been progressed between Housing and Social Work and Health to review roles and responsibilities. This has led to revised procedures in the prioritisation of work in relation to major adaptations.

The consultation questionnaire for the joint improvement team has been completed. This questionnaire is a prerequisite for the visit to Angus by the joint improvement team. It was agreed that this work should be incorporated into the change programme workstream relating to Occupational Therapy.

Alan confirmed that a report on the changes to the scheme of assistance and a report on the review of the care and repair scheme are being taken to the Neighbourhood Services Committee in November. These reports have been circulated for comment.

Action

It was agreed that the change programme will consider how a more integrated approach in relation to policy procedures and service standards can be developed for equipment, aids and adaptations. This work will be taken forward as a workstream within the change programme. This work will also include a consideration of the management of the budget in relation to equipment and adaptations.

KW

4. Review of the JSSU

Les outlined the framework to the review of the JSSU. This will involve a period of consultation with the five teams within the JSSU namely community care, the children's team, health improvement, ADP and the planning and performance team. The teams will be asked to consider a number of key questions as part of the review, these include:

- What are the core functions of each team in relation to strategic planning?

- What are the current levels of resources within each team to support the core functions?
- What is the current level of operational support being provided by each team?
- What does each team perceive to be their activities and model of future delivery?

Each team is expected to complete this work by the end of November. It was agreed that the feedback should be provided by representation from the partnership.

The review is anticipated to be completed and presented to the CCHEG on 18 December 2009. A development event to be arranged with the accountable officer's collective in January 2010 to discuss these proposals in more detail.

LH/PG

5. Community Care Performance Framework

Anne explained the background to the meeting on Monday 2 of November in respect of the delivery plans for the thematic groups. The focus of this meeting is for each thematic group to consider financial issues in relation to their implementation plans.

A draft delivery plan has been circulated to the CCHEG for comment. The delivery plan includes national outcomes and local outcomes and the key actions relate to the implementation plan for the community care change programme. This includes the best value review of older people's services, the Angus learning disability redesign, the Tayside redesign of the mental health services and the implementation plan for the community medicine and rehabilitation programme.

Susan Wilson will attend the meeting as chair of the CCHEG.

SW

6. Update on the Integrated Resource Network

Phillip updated the CCHEG on the integrated resource framework.

- A steering group for Tayside has been established. It was agreed that Phillip would represent the Angus partnership on this group.
- The fourth draft of the project initiation document has been distributed for comments. The CCHEG was asked for comments with the view of signing off this document.
- The role of the 'integrator' in relation to the integrated resource framework was discussed. It was agreed that the community care change programme board would act as the integrator in Angus.
- A mapping group has been established and work has commenced within Tayside. This work will focus on the adult

care spend across Tayside and the completion date for this work is mid December. A methodology and template has been agreed across Tayside. Keith Whitefield is leading on this work on behalf of the Angus partnership.

7. AOCB

None noted

Progress reports for the next CCHEG - Learning Disability incorporating the Tayside redesign of learning disabilities

Date of next meeting is Friday 20 November 2009 at 9.00am.