

## ANGUS HEALTH IMPROVEMENT ACTION GROUP

Minute of the above meeting held at 2.00 pm on Wednesday 10 June 2009 in Room A, St Margaret's House, Orchardbank Business Park, Forfar.

### Present

Paul Ballard, Deputy Director of Public Health, NHS Tayside  
Jervis Browne, Environmental & Consumer Protection, Angus Council  
David Cook, Group Accountant, Angus CHP  
Colin Knight, Senior Development Officer, Neighbourhood Services, Angus Council (for Ron Johnston)  
Liz McDonald, Project Development Worker, NHS Tayside  
Robert Peat, Director of Social Work & Health, Angus Council  
Freda Stewart, Health Improvement Partnership Manager, Angus CHP  
Susan Wilson, General Manager, Angus CHP

### Apologies

Councillor Alison Andrews  
Linsey Clenaghan, Senior Management Accountant, NHS Tayside  
Eileen Jackson, Partnership Officer, Joint Strategic Support Unit, Angus Council  
Ron Johnston, Sports & Development Services Manager, Neighbourhood Services, Angus Council  
John Mowat, Watch Manager, Tayside Fire and Rescue  
Vivien Smith, Community Planning Manager, Angus Council  
Drew Walker, Director of Public Health, NHS Tayside  
Michelle Watts, Clinical Director, Angus CHP  
Danny Webster, Team Leader, Children's Services Team, Joint Strategic Support Unit, Angus Council

### In Attendance

Anne Mollison, Principal Planning Officer, Angus Council

### Ms Susan Wilson in the Chair

#### 1. HIAG MEMBERSHIP

#### ACTION

Liz updated the group on the current membership position. Confirmation of some nominated representatives was still awaited. A revised membership list would be issued in due course.

**LMcD**

Susan mentioned the proposal referred to at the last meeting for elected members serving on the Healthy, Safe and Caring Communities Partnership to link with the various thematic groups and confirmed that Councillor Alison Andrews would link with the HIAG. Susan and Robert had both met with Councillor Andrews. Councillor Andrews would receive the agenda and papers for HIAG meetings and attend when possible. The group welcomed Councillor Andrew's involvement with the group.

**2. MINUTE OF PREVIOUS MEETING**

The minute of meeting held on 12 March 2009 was approved as a correct record.

**3. MATTERS ARISING****(a) Action Points Update**

The action points update arising from the meeting on 12 March 2009 which had been previously circulated, was reviewed. A revised action points update reflecting the discussion would be circulated with this minute. The following specific points were noted:

**LMcD****(i) Services to Homeless People**

A multi agency group had been established to explore services to homeless people in the context of the Homeless Strategy and a report was awaited. It was agreed to wait until the report was available before inviting Alan McKeown, Head of Housing, Neighbourhood Services, to attend a meeting of the HIAG.

**SW****(ii) Healthy Working Lives**

It was noted that Julie Bell had been appointed to the post of Healthy Working Lives Co-ordinator and Kirsty McLean had been appointed to the post of Health Improvement Officer. On behalf of the group, Susan welcomed both colleagues to the team.

**(iii) Sexual Health Strategy**

Susan reported that in view of the imminent retrial of the current Director of Education, provision of sexual health services to school age children would be picked up with the new Director of Education on taking up post, via the Children's Services Executive Group.

Separately, it was noted that work on parenting was currently on-going within the Children's Services Executive Group. Susan said that she had discussed the above with Ann Eriksen who was supportive of this approach.

Freda undertook to clarify the elected member on the Healthy, Safe and Caring Communities Partnership who would be the link with sexual health services.

**FS****(iv) Choose Life Development Officer Role**

Freda reported that Gail Forest had been appointed to the post which, as previously noted, had been established as a mental health & wellbeing post although it would continue to be managed within the Health Improvement Team. It was suggested that Gail would take the lead within the Health Improvement Team and the Community Planning Partnership in Angus in progressing the "Towards a Mentally Flourishing Scotland" agenda. Susan and Freda welcomed Gail's return to work in Angus.

**(b) Other Matters Arising****(i) Focus on Alcohol**

The update paper circulated with the agenda was noted. The group acknowledged the value and effectiveness of the project and agreed that it represented a good example of partnership working. The national evaluation report was positive and recognised the work as innovative. It was noted that other areas within Scotland had expressed interest in undertaking similar projects. Locally, the project was one of the finalists in the Angus Excellence Awards due to take place in Carnoustie in the next week.

Freda advised that it had been intimated that funding was to be made available via CEL 36 to support the Healthy Happy Communities Project in Brechin and Kirriemuir which was a component of the Focus on Alcohol Project. Arrangements to advertise the post of a project worker would be made as soon as funding was formally confirmed. In addition, Fairer Scotland had approved, in principle, the allocation of £30,000 towards resources for the project. Formal confirmation of this funding was awaited. Following on from discussion at the previous meeting, Freda confirmed that there was no available funding from within Public Health.

**FS**

Freda undertook to obtain the evaluation report for circulation to the HIAG.

**FS****(ii) Winning Weigh**

Freda raised a number of issues in relation to supporting the Winning Weigh initiative in Angus, the cost of which was estimated to be £12,000. It was the view of the group that it would not be inappropriate to charge participants a £1.00 fee for attending Winning Weigh sessions which would generate approximately £5,000 towards the overall cost. It was suggested that an approach might be made to NHS Tayside to request the availability of Endowment Funding to support this as a means of improving the health & wellbeing of the population of Angus.

**FS****(iii) Physical Activity Strategy – Obesity in Children and Adults**

Freda said that the mapping exercise which had been undertaken had identified gaps. It was proposed to present the findings at the next meeting of the HIAG in September. Anna Maria Kaczmarek, Public Health Officer and Liz Magee, Public Health Officer Team Leader, were congratulated on their work in this respect.

**FS**

Freda confirmed that the Angus Gold 50+ Project were keen to be involved in providing peer support.

**4. HEALTH IMPROVEMENT PLAN (HIP)**

Freda tabled the final draft version of the HIP. Following a full discussion, it was agreed that Freda would arrange for the necessary changes to be made to reflect the views expressed, particularly surrounding the inclusion of the seven local indicators contained within the 2009/12 Single Outcome Agreement (SOA) and the agreement for the accompanying action plan to the HIP to be a separate working document (not a public document) clearly identifying responsibility for delivering the agreed priorities/actions. The inclusion of pictures and the logo of the Community Planning Partnership was also agreed.

**FS**

Susan thanked Freda for her work in co-ordinating the production of the HIP.

## 5. REVIEW/MONITORING OF SINGLE OUTCOME AGREEMENT (SOA) OUTCOMES AND HEALTH IMPROVEMENT PLAN PERFORMANCE

Anne Mollison tabled two papers, one detailing the SOA Implementation Group's draft programme of meetings for performance reporting and the other, outlining the local indicators and targets within the SOA for which the HIAG is responsible. It was noted that performance reports from the HIAG, the Children's Services Executive Group and the Community Care & Health Executive Group would be presented at the implementation group's meeting on 11 September 2009. It was agreed that a separate meeting would be held on 26 August 2009 prior to the scheduled quarterly HIAG meeting on 9 September 2009 to discuss the HIAG's performance report which Freda would present to the implementation group on 11 September. Robert gave his apologies for the meeting on 26 August 2009. The proposed presentation would be endorsed by the HIAG at its meeting on 9 September 2009.

FS

HIAG

It was agreed that the programme of future meetings for the HIAG would be rearranged to tie in with the timetable for reporting to the SOA Implementation Group.

LMcD

## 6. HIAG ROLE & REMIT

The draft role & remit circulated with the agenda was discussed and approved.

## 7. NHS TAYSIDE INEQUALITIES STRATEGY

Paul referred to the progress report circulated with the agenda and gave a detailed account of the aims of the strategy which will cover the next five years (2010–2015). Paul also referred to the process being followed to develop the strategy and highlighted the Intensive Strategy Development Event in June and the consultation period in August which would include a stakeholder event. Forthcoming presentations to various committees in Angus were noted.

## 8. FUNDING ISSUES

### (a) Revised HIF spreadsheet

The revised spreadsheet prepared by David Cook was discussed. David pointed out that the £5,000 included in 2009/10 for the Angus Exercise Referral Programme was an indicative cost as a decision on funding had yet to be made. A proposal on exercise referral had been circulated with the agenda for discussion at today's meeting.

It was noted that the total uncommitted HIF funding was currently £82,528 (this figure assumed committed funding of £5,000 for exercise on referral). David drew attention to the fact that funding currently available included slippage from previous years.

**(b) Revised proposals for consideration**

**(i) Sexual Health and Relationships Support**

Following on from discussion at the previous meeting, Freda spoke to the paper which she had prepared and which had been circulated with the agenda. The HIAG was supportive in principle of the recommendations contained in the paper pending confirmation of the figures quoted against staffing.

**FS**

**(c) New proposals**

**(i) Early Years Support for Angus CHP**

Susan spoke to the paper prepared by Charlotte Douglas, Service Manager, Community Health Services, which requested re-instatement of HIF funding in the region of £80,000 to enable continuation of services to support Angus CHP in the delivery of its objectives for children, young people and families.

There was discussion around the potential for overlap and duplication with the work of the young people's health worker team outlined in the Sexual Health and Relationships paper discussed earlier in the meeting. Following a full discussion, it was agreed to approve £80,000 from the HIF for the period of one year subject to consideration being given during that year to further redesign work, co-ordination of services and the development of an exit strategy.

**Angus  
CHP**

**(ii) Angus Exercise Referral Programme**

Freda spoke to the paper prepared by Margaret Winton, Senior Health Promotion Officer, on the Angus Exercise Referral Programme. The financial position was noted and the various options in the paper were discussed. The HIAG agreed that £8,000.00 would be allocated to support Exercise on Referral this year. The earmarked figure of £5,000 was able to be increased to £8,000 due to the costs associated with the Health Improvement Plan being reduced by £3,000. Margaret would be asked to discuss the possibility of the programme being mainstreamed within Angus Council's Leisure Services and report back to the HIAG in due course.

**FS/MW**

**9. MINUTES OF RELEVANT ANGUS HEALTH IMPROVEMENT GROUP MEETINGS**

The minutes of meetings circulated with the agenda for information, were noted.

**10. A. O. C. B**

Freda said that a proposal had been submitted for a share of Keep Well funding in relation to the health and wellbeing of the population of Arbroath. A response was awaited.

**FS**

**11. DATE OF NEXT MEETING**

The next full meeting of the HIAG will be held on Wednesday 9 September 2009 at 10.00 am in Room A, St Margaret's House, Orchardbank, Forfar.