

## **Angus Life Long Learning Partnership Executive Group Meeting**

### **Minutes of Meeting Held on Tuesday 8 September 2009, Angus House**

Present: Neil Logue, Senior Education Manager  
Kath Ferrie, Angus College  
Tom Davidson, Area CLD Officer  
Helen Reid, Area CLD Officer  
Shona Weir, Team Leader Careers Scotland  
Rachel Green, Senior Community Planning Officer

Apologies: Graham Hewitson, Principal CLD Officer

#### **1 Notes of the previous meeting and matters arising**

3.2 CPD and Assessment Project – Work is continuing in this project with the central focus on a training programme for CLD practitioners that will engage them in the practical application of SCQF and other tools. The project officer from Fife and Tayside wider access forum is contributing to this development. The project officer has been engaging with other partners in a variety of ways. Angus College has been involved within this project in establishing the first outcomes.

3.3 Neil distributed youth charter leaflets and parent information leaflets at his presentation to the Community Planning Partnership on the 17 June.

3.4 Survey of partner organisations – There has been discussions with the Community Capacity Building sub group and the youth work sub group with a deadline for returns being the 31 August. Only a small number of returns have been received but work is under way to chase these up.

3.5 Voluntary sector intermediary bodies – A meeting will take place on the 2 October for AAVO and VCA in which they look at the membership of the organisation. This is a result of the discussion with the Community Planning Partnership and a futures group which was established and comprises of the Chair and the Manager of both organisations.

3.6 Better Community Development Project – Angus is one of ten areas which will now be participating in this initiative. The opportunity gives Angus access to twenty eight days of consultancy support. Tom and Rachel will be meeting soon to co ordinate the work undertaken in these consultancy days.

3.7 WALT challenge fund – The four projects being undertaken are:

- The development of a land based community project in the Forfar area this is been led by the Social Work and Health department but a range of organisations have indicated their wiliness to be involved. The next step will be engagement with the Community to confirm the need for the project before moving on
- Agreement has been reached with the Volunteer Centre Angus to develop a set of standards for volunteering agencies in the area. The intention would be to develop standards, recruit and train a number of valutors, contact a number of evaluations

with voluntary organisations and offer capacity building support to address improvement needs arising from this process.

- Preliminary discussions have taken place with the Social Work and Health department regarding an initiative to build the capacity of community organisations to include adults with learning disabilities in their activities
- Discussions were taking place with adult learning partners regarding an initiative to develop a mechanism to provide adult learners in Angus with the opportunity to influence decision making beyond the specific environment in which they are operating in

3.8 Local Self Evaluations – Self evaluations have now been completed in Forfar and Brechin with the reports available soon.

4 Community Engagement Survey - Rachel informed the group how the survey has went to the survey monkey this year and has a significant shift to asking partners what services have changed as a result of the engagement process. The changes in the form include working through the stages of the community engagement process and looking at where these services are. The survey will be distributed at the beginning of October to the departmental heads and partners (members of the ACPP) who will be asked to respond direct to Rachel.

5. Single Outcome Agreement – Neil confirmed that the next presentation for the Life Long Learning group will be in November/December partnership group.

6 Integrated Children's Services Plan – The new Integrated Children's Services Plan has now been distributed out. Shona Weir to receive a hard copy of this.

**2 Community Learning and Development Strategy 2008 – 2012 monitoring arrangements and reports** - All three action planning groups have been asked to review progress in 2008/09 and revise their action plans accordingly Helen and Tom distributed out the progress to date of their respective groups.

**3 More chances more choices update** – Shona informed the group how Marion Beattie has now resigned as Chair from this group due to her change in remit with skills development Scotland. Shona also explained the new set up of skills development Scotland as Jill Hunter is Manager for the whole of Tayside and Shona Weir now has the team leader post for Angus. Shona will be based in the Angus Careers Centre. Neil explained how there is a need to find a decision from the council to progress this area due to the recent departures of members of staff. For example who is fronting the MCMC will be subject to internal decision making.

Shona Weir informed the group of the need to re-schedule a meeting with Melanie Weldon from Scottish Government in order to give the Angus update.

**4 Life Long Learning Collaborative Forum feedback from 23 June 2009 event** – There were two main agenda items at the collaborative forum those being:

- **Valuing young people** – Graham Hewitson gave a short input on this document and its purposes all agencies and partners have now received the

valuing young people document. Helen described the workshop she led on the development of youth engagement process and structures. This generated information has been fed into a small group working to develop a youth engagement strategy in response to the relevant commitment in the Integrated Children's and young people's service plan. Future drafts of the youth engagement strategy will be made available to life long partnership for comments. It is also the intention to consult further with young people around the draft strategy between now and the end of the year.

- **Themes for the 2009/10** – After a discussion the next two themes to be delivered are linkage to the single outcome agreement and vocational learning. Rachel informed the group of the AYP (Angling for Youth Project) and Shona highlighted the concerns she has with regard to lack of information for parents and pupils on informal learning opportunities. The decision taken was next collaborative forum the topic will be about the single outcome agreement. Rachel to liaise with Graham with regards to an interactive workshop. The date for the March 2010 collaborative forum which will be a carousel workshops looking at informal college learning programmes and skills for Scotland programmes.

**5 Forfar CLD Inspection Progressions** – The Forfar CLD inspection will take place the week commencing the 28 September 2009, Neil explained the procedure with both the school inspection and the learning communities inspection. Tom informed the group how CLD and the school have met and arrangements are now in hand. Neil informed the group how the HMI has changed the decision not to publish hard copies of the learning communities inspection reports after consultation was had with the HMI and Angus with regard to the Arbroath inspection where the school inspection was published and the learning communities was only available through the website link. It was also noted that the college inspection was web based as well.

**6 Single Outcome Agreement Arrangements for Monitoring and Reporting on Life Long Learning Inputs** - Arrangements for monitoring are in hand with Graham Hewitson liaising with Ann Morrison regarding the Integrated Children's Services Plan.

**7 Action Groups Feedback and Progress, Community Capacity Building** – Tom informed the group how training is been prepared for committee groups on how to run community events with emphasis on practical and sharing experiences. Packs are available regarding safe environments. Feedback from the youth group involved that although there has been attendances at the two main meetings this year no partners turned up for the sub-groups which was to take forward an Angus wide event. It was suggested to have less frequent Angus wide meetings that take the form of workshop forums and too build the effective links in to the ICYTS partnerships for more local action.

**Adult Learning Sub Group** – Freedom to learn was formally launched over the Summer which involves close working between a range of partners including the CLDS service, Criminal Justice, Youth Justice and the Scottish Prison Service at Noranside. It is noted that changes to staffing arrangements within the CLDS have created difficulties in delivering and developing the programme of ESOL provision.

However a revised action plan is being implemented which should allow learners to access opportunities. Lead Scotland recently completed a feasibility work in Angus report and this is due for discussion at the Adult Learning action plan group on the 7 September. It is also noted that the group is taking forward a focus evaluation of adult literacy provision in the area this is the first time this will have been done in a comprehensive way for a number of years. The intention is to produce a current shared evaluation and to use this as a bases for future planning and funding allocation.

## **8 AOB**

**Life Long Learning UK** – The project Manager for Life Long Learning UK in Scotland has written to Angus Council's Chief Executive asking whether it would be possible to come to the area and meet with key colleagues in the area of work that fall under the remit of the sector skills council this would include further Education, libraries and information training and development and community learning and development Graham Hewitson has replied to LLUK indicating that it will be possible for such a meeting to take place and asking if dates can be identified Graham will be in touch with the colleagues to invite them to a meeting in the not to distant future.

Neil distributed a letter from Barry Fisher the director of Duke of Edinburgh Scotland who had sent copies of the positive HMIE inspection report which has just been completed in the Summer.

## **9 Dates of the next meeting were arranged as:**

Monday 26 October at 3.30pm, Angus House  
Wednesday 9 December at 3.30pm, Angus House

The next Life Long Learning Collaborative Forum is on the 4 November 2009 at 1.30pm